

EFFECTIVE

April 1, 2019.

Subject(s)

FOB 2019-002 Correction

1. Capacity limits and placement exception requests.
2. Criminal history background check clarification.
3. Michigan Public Sex Offender Registry clearances.
4. Clearance expiration date.
5. Denied placement recommendation requirements.
6. Medical and education information link.
7. **Prior Children's Protective Services (CPS) Complaints.**
8. **Step-relationships.**
9. New relative licensure and waiver policy item.
10. Family Incentive Grant (FIG).

**1) CAPACITY LIMITS
AND PLACEMENT
EXCEPTION
REQUESTS**

FOM 722-03B, Relative Engagement and Placement

***FOM 915A, Child Welfare Continuum of Care Program
Requirements***

The capacity limits identified in Implementation, Sustainability, and Exit Plan (ISEP) 6.12 apply to placements with unlicensed relative caregivers. Any placement made in an unlicensed relative's home resulting in more than three foster children, more than five total children, or more than three children under the age of three residing in the home require the completing and approval of a placement exception request.

Reason: Implementation, Sustainability, and Exit Plan, Dwayne B. v. Snyder

2) CRIMINAL
HISTORY
BACKGROUND
CHECK
CLARIFICATION

FOM 722-03B, Relative Engagement and Placement

Clarification: References to the phrase *criminal history check* were updated to *criminal history **background** check* because a criminal history check means a fingerprint-based criminal history record check through the department of state police and the Federal Bureau of Investigation. A criminal history background check refers to any other criminal history records check; e.g., LEIN, ICHAT, court records.

Correction: Criminal history background checks are not required for minor household members.

Reason: Child Care Organizations Act, 1973 PA 116, as amended MCL 722.111

3) MICHIGAN
PUBLIC SEX
OFFENDER
REGISTRY
CLEARANCES

FOM 722-03B, Relative Engagement and Placement

Caregivers and household members aged 12 years and older must have their names and addresses searched on the Michigan Public Sex Offender Registry prior to placement.

Reason: Clarification was requested from Foster Care Program Office regarding the minimum age for a minor to be included in this clearance requirement.

4) CLEARANCES
EXPIRATION DATE

FOM 722-03B, Relative Engagement and Placement

Clearances must be current whenever a placement is made. If the date of placement is more than 30 calendar days after the date the clearances were completed, then new clearances must be completed.

Reason: Foster Care Program Office clarification.

**5) DENIED
PLACEMENT
RECOMMENDATION
REQUIREMENTS**

FOM 722-03B, Relative Engagement and Placement

If the placement recommendation on the DHS-588 is denied then a DHS-31, Foster Care Placement Decision Notice, is required to be provided to the relative caregiver with a copy of the DHS-588, within five business days of the denial; see Foster Care Placement Decision Notice in this item.

Reason: Foster Care Program Office recommendation.

**6) MEDICAL AND
EDUCATION
INFORMATION LINK.**

FOM 722-03B, Relative Engagement and Placement

A link was added to FOM 801, Health Services for Children in Foster Care, for the medical information/documents that must be provided to the caregiver upon placement and to FOM 723, Educational Services, for the education information/documents that must be provided to the caregiver upon placement.

Reason: Foster Care Program Office recommendation.

**7) PRIOR CPS
COMPLAINTS**

FOM 722-3B, Relative Engagement and Placement

Clarification was given to the policy requiring review, assessment, and director approval for caregivers involved in or alleged to be a perpetrator in a prior CPS investigation. If a prospective caregiver was confirmed (substantiated) as a perpetrator on a prior CPS investigation, a review and assessment of his/her CPS history must be completed prior to placement and director approval is required. MiSACWIS updates on the DHS-588, Initial Relative Safety Screen, to reflect this clarification are in progress. Policy supersedes the current instruction on the form and in MiSACWIS.

Reason: Office of Child Welfare Policy and Program recommendation. Please be aware this citation was inadvertently left off the FOB 2019-002, Relative Placements, Capacity Limitations, and Placement Exception, bulletin.

8) STEP- RELATIONSHIPS

FOM 722-3B, Relative Engagement and Placement

Clarification was given on the definition of relative. Step-relationships are included as relatives for placement purposes for the relationship types listed within the definition.

Reason: Office of Child Welfare Policy and Program recommendation. This citation was inadvertently left off the FOB 2019-002, Relative Placements, Capacity Limitations, and Placement Exception, bulletin.

9) NEW RELATIVE LICENSURE AND WAIVER POLICY ITEM

FOM 923, Relative Licensing and Waivers

Policy regarding relative licensure and waivers was moved to [FOM 923, Relative Licensure and Waivers](#).

Reason: Foster Care Program Office recommendation.

10) FAMILY INCENTIVE GRANT

FOM 980, Family Incentive Grant

The annual Family Incentive Grant Children's Services Agency policy has been updated to align with the 2018-19 budget.

Foster Care Program Office recommendation.